

All Personnel

AR 4158(a)

4258

EMPLOYEE SECURITY

4358

An employee may use reasonable and necessary force when necessary for self-defense, to protect another person or property, to quell a disturbance threatening physical injury to others, or to obtain possession of weapons or other dangerous objects on or within the control of a student. (Education Code 44807, 49001)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144 - Discipline)

Employees shall promptly report to their principal or other immediate supervisor any attack, assault or physical threat made against them by a student.

Both the employee and the principal or other immediate supervisor shall promptly report such instances to the appropriate local law enforcement agency. (Education Code 44014)

In addition, employees shall promptly report to their principal or supervisor, and may report to law enforcement, any attack, assault or threat made against them on school grounds by any other individual.

(cf. 3515.2 - Disruptions)

Reports of attack, assault or threat also shall be forwarded immediately to the Superintendent or designee.

An employee whose person or property is injured or damaged by willful misconduct of a student may ask the district to pursue legal action against the student or the student's parent/guardian. (Education Code 48905)

(cf. 3515.4 - Recovery for Property Loss or Damage)

Notice Regarding Student Offenses Committed While Under School Jurisdiction and While Outside School Jurisdiction

1. All notifications from Juvenile Court will be input into the district student information system by the office of Learning Support to make them available to all school sites electronically, along with information regarding student suspension and expulsion data.

EMPLOYEE SECURITY (continued)

2. There will be a principal/designee in charge of informing staff. The principal/designee shall also inform, for safety reasons, every teacher, counselor, and administrator who has direct supervision over the minor of any violent offense and/or drug offense committed by the minor within the past three school years as indicated in district records and law enforcement records provided to the district. The principal or designee will receive an electronic document listing students who meet the notification criteria. This list will be sent to staff electronically. Staff will be required to read e-mail on a daily basis.
3. Each e-mail notification will contain the following notice: "Any information received by a teacher pursuant to Education Code section 49079 shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher. Student records are protected under state and federal law. Failure to guard these records from unauthorized viewing may result in prosecution under those laws, and may result in discipline as outlined in district procedures and policy."

(cf. 5125 - Student Records)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Upon receiving a transfer student's record regarding acts committed by the student that resulted in his/her suspension or expulsion, the Superintendent or designee shall inform any of the student's teacher(s) that the student was suspended from his/her former district and of the act that resulted in the suspension or expulsion. (Education Code 48201)

Information received by teacher(s) shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher. (Education Code 49079)

When a student is removed from school as a result of his/her offense, the Superintendent shall hold the court's information in a separate confidential file until the student is returned to public school. If the student is returned to a different district, the Superintendent shall transmit the information provided by the student's parole or probation officer to the Superintendent of the new district of attendance. (Welfare and Institutions Code 827)

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EMPLOYEE SECURITY (continued)

Any confidential file of court-initiated information shall be kept until the student becomes 18, graduates from high school, or is released from juvenile court jurisdiction, whichever occurs first; it shall then be destroyed. (Welfare and Institutions Code 827)

Regulation
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VACAVILLE UNIFIED SCHOOL DISTRICT
Vacaville, California